# **Open Peer Review**

# How to find peer reviewers

Essential guidance from Open Research Europe on how you can find and suggest suitable reviewers for your research.

Publishing on **Open Research Europe**? Before your submitted article can be published on the platform, you need to suggest **five potential reviewers** who meet our criteria.

# 4 ways to find reviewers



#### 1. Use your knowledge of the field

What journals are well-known in your field of research? Their Editors or Editorial Board Members could be suitable reviewers for your submission.



#### 2. Try the Reviewer Finder Tool

Use the Reviewer Finder Tool to search for experts in the field. This tool uses an algorithm to generate a list of potential reviewers, based on leading authors of related research. Use your own judgment to decide if the experts suggested here have the right expertise and credentials. Find the tool via the Suggest Reviewers link in the Submissions section of My Research.



#### 3. Look at your references

Your article probably cites other research in the field; authors of these cited papers could be good candidates to review your work. You should also investigate their references, for more examples of researchers working in the same field. Just remember to check they meet our reviewer criteria!



#### 4. Explore academic databases

Browse abstracting and indexing databases like <u>Google Scholar</u>, <u>PubMed</u>, <u>Webof Science</u>, and <u>Scopus</u>, or search tools like <u>JANE</u>, for recent articles with relevant keywords. Authors of these articles may be good peer reviewers for your research.

## Who can be a peer reviewer?

#### Qualified

Reviewers need a doctorate (or equivalent), or have demonstrable industry experience

#### **Expert**

Reviewers should have been lead author on at least 3 publications in the last 5 years

#### **Impartial**

Reviewers should have no competing interests (financial or non-financial)

#### Global

Reviewers should be from different countries, to give a balanced perspective

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#### Do's and do nots for suggesting reviewers

## DO



- Suggest reviewers who are experts in your subject area
- Ensure your suggested reviewers are from different countries
- Check that suggestions from the Reviewer Finder Tool are suitable
- Have a list of back-up reviewers ready to go, to minimize delays in the peer review process
- Ask your co-authors for support with finding reviewers
- Contact us if you have any questions

# **DO NOT**



- Contact your suggested reviewers directly at any time, for any reason
- Suggest reviewers who have recently worked with you or your co-authors
- Submit reviewers who are based at the same institution
- Suggest reviewers who do not have the right expertise
- Give up!
   If you're struggling to find reviewers, our Editorial team can support you

### How to submit your suggestions

- We'll ask you to suggest **five peer reviewers** when we confirm receipt of your submission, and prompt you again when your submission is conditionally accepted.
- Remember, your article won't be published on the platform until **all five reviewers have been approved** by our in-house Editorial team.
- To submit your suggestions, head to the Suggest Reviewers area in the Submissions section of My Research and upload the list of names there.
- Our Editorial team will then source a verified email address for them, and check they meet our requirements before inviting them to review your article.





